

**EXECUTIVE DIRECTOR  
EAU CLAIRE COUNTY HOUSING AUTHORITY**

Eau Claire County Housing Authority is seeking a full-time Executive Director. This position is responsible for directing, administering and managing the program operations and personnel of the Housing Authority.

**Required Qualifications:**

- Bachelor's Degree in Administration, Management, Accounting, Planning, or related field (Ten (10) years of direct housing program experience may be substituted for the education requirement).
- Two (2) years of supervisory and office management experience, including budget development and work with housing laws, regulations, and audits

**Licenses, Certifications, and other requirements:**

- Public Housing Manager certification must be obtained within six months of employment.
- Appointment will be conditional upon successful completion of a criminal background check
- Must have access to private transportation for work-related duties

**Desired Qualifications:**

- Responsible experience in housing, community, and economic development, grant writing, and administration of housing programs

**Base Wage Range:** \$62,400-\$72,800

This is NOT a County position; the Housing Authority is an independent government agency.

Interested applicants can mail a detailed letter of application along with a Resume to:

[ECCoHAEmployment@yahoo.com](mailto:ECCoHAEmployment@yahoo.com).

No phone calls will be accepted.

**Application Deadline** is Monday, February 17, 2025, at 4:00 pm.

Equal Opportunity Employer