

ACCOUNTANT

The Housing Authority of Racine County (HARC) is in search of an experienced Accountant who is looking for an excellent career opportunity. Accountant will assist the Executive Director with the operations of our \$11M federally funded agency. This is a **career development opportunity** for the right candidate, with opportunity to grow into a management position over the next few years.

HARC offers excellent fringe benefits, including WRS pension participation, health, life, and disability insurances through ETF, and a generous time off package.

Salary: \$24.00 - \$30.00 Per Hour

Duties:

- A/P and A/R
- Monthly Journal Entries
- Bank Statement Reconciliations
- Account analysis & reconciliation
- Prepare financial statements
- Contract procurement
- Assist with Budgets
- Assist with Audits
- Assist with strategic planning

Qualifications

- Bachelor's Degree in Accounting, Finance, or related field.
- Knowledge of governmental accounting preferred.
- Prompt and regular attendance.
- Must be bondable.
- Any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities.

Knowledge Skills & Abilities

- Proficient in Excel and QuickBooks.
- Understanding of GAAP and GASB.
- Ability to communicate and deal effectively with other employees and the general public.
- Ability to work independently and make independent decisions.
- Background check required.