

APPLETON HOUSING AUTHORITY

Maintenance Supervisor

Seeking an experienced, energetic, and motivated individual to manage and direct the Authority's maintenance department. Responsible for supervising and training staff, prioritizing, planning and monitoring department activities. Develop, modify and implement policies and procedures. Will oversee capital projects, bidding and specifications. Essential duties also include minor repairs in electrical, drywall, minor HVAC, plumbing, carpentry, and operating snow removal equipment/truck.

This is a full-time five-day week position with on-call status every third/fourth week. Must be a solid team player. The ideal candidate will have a college degree or equivalent and at least four years of supervisory experience in general maintenance and repair of residential buildings.

Working knowledge of building and grounds management is preferred as is demonstrated preventative maintenance skills and methods. Must be computer literate. Excellent salary, pension and benefit package. Send your Resume' to: D. Dillenberg, Appleton Housing Authority 925 W. Northland Avenue Appleton, WI 54914 or debrad@appletonhousing.org No phone calls please. Salary \$65,000-\$75,000