

Executive Director

We are assisting our client, The Oshkosh / Winnebago County Housing Authority in Oshkosh, WI with the recruitment and selection of the Executive Director. The Housing Authority is looking for an empathetic, thoughtful candidate who is passionate about managing their team and serving the community. The Housing Authority, formed in 1970 provides affordable rental housing assistance, homebuyer support, and resident services to low and moderately low-income families living in Winnebago County, WI.

See <http://www.ohawcha.org/> for more information.

The Executive Director creates, communicates and implement the agency's vision, mission and overall direction required to achieve the goals and execute the policies of The Housing Authority. The ED provides the leadership, mentorship and overall management necessary to allow personnel to continue to develop in order to effectively grow the organization to ensure financial strength, sustainability and operating efficiency. This position is responsible for all executive and administrative functions, as well as overall strategy of the agency.

Principal Duties and Responsibilities:

- Formulates implements and oversees the complete operation of the agency in accordance with the vision, mission and goals established in the strategic plans as set by the Board of Commissioners.
- Seeks and secures outside funding from public and private sources to progressively improve and/or expand programs and services.
- Motivates and leads a high performing management team; provides mentoring as a cornerstone to the management career development program.
- Cultivates strong relationships with nonprofit, business and government leaders to advance key OHA/WCHA initiatives and goals.
- Builds relations, networking, strategic partnerships and joint ventures with the community, local, state and government agencies (i.e. WI Association of Housing Authority (WAHA), Wisconsin Economic Development Authority (WHEDA), NAHRO. HUD, etc.)
- Collaboratively develops programs, organizational and financial plans with the Board of Commissioners, carries out plans and policies ensuring compliance with federal, state, local and organizational regulations.
- Proposes potential real estate development(s) and acquisition and reuse opportunities based on detailed strategy to the Board.
- Oversees Finance Department to provide detailed review of budget development, cash management, internal controls, procurement and inventory.
- Serves as a spokesperson for OHA/WCHA to present strategic and crisis communications to the employees, media, professional and/or public audiences.
- Perform other job responsibilities as necessary for successful job performance.

Education and Experience:

- A Master's Degree or comparable work experience in Business Management, Public Administration, Business Administration, Government or Urban Planning, Real Estate or a related field is preferred.
- Minimum ten (10) years of experience at a senior management level in a multi-department agency or public housing authority preferred with a minimum of \$10 million budget authority required. Fundraising and grant writing experience.
- Experience working with U.S. Department of Housing and Urban Development, The Housing Finance Agencies and other relevant housing and financial entities.
- Experience managing and developing housing developments where public and private funding streams were coordinated and community input was part of the decision-making process.

If you are committed to serving individuals and communities, we would love to talk with you about this position! Please apply via Wipfli's web portal:

WIPFLI

<https://wipfli-cu1106505-wp.filefinderanywhere.com/Webport/Jobs/Details/d92093fe-c280-433b-8332-b89386e8cfa8>

The Oshkosh / Winnebago County Housing Authority is an Equal Opportunity Employer