Community Development Authority
City of Madison

CDA Housing Authority Employment Opportunity:

Finance and Grants Manager
$63,911 - $75,840
10/22/19 Closing Date

As the second largest housing authority in the State of Wisconsin, the City of Madison's Community Development Authority (CDA) is a recognized leader in affordable housing with an operating budget of $23.5 Million. The CDA is seeking a results-driven individual to serve as the Finance and Grants Manager, responsible for maximizing and strengthening the fiscal and grant operations of a changing organization. As a CDA employee you will become part of a team dedicated to creating and sustaining affordable housing communities in Madison.

The CDA Finance and Grants Manager provides professional staff support in the planning, development, analysis, coordination, and administration of the Housing Authority's operating budget; developing fiscal controls and systems; centralized administrative support functions (e.g. personnel, payroll, and purchasing); tax credit compliance and asset management; grant evaluation, reporting, and integration of grant funding into financial systems; and preparing related analysis and recommendations.

The city of Madison has a population of over 250,000 in a region of more than 500,000 and is consistently ranked as one of the best places to live in the U.S. Encompassing five lakes, Madison is home to a City-owned transit system with high ridership, a walkable and thriving downtown, many unique and walkable neighborhoods, one of the best networks of biking trails in the U.S., distinctive locally owned restaurants and businesses, excellent healthcare, and unique music and cultural venues.

The City of Madison is a culturally and ethnically diverse community, and this position will need to understand the needs of all people in the City of Madison, and will need to be able to communicate effectively with diverse audiences.

People of color, women, and individuals with disabilities are encouraged to apply!
The City of Madison is an equal opportunity employer functioning under an affirmative action plan. We value diversity and differing opinions.

Use this link for the official Job Posting and Supplemental Essay Questions:
http://agency.governmentjobs.com/madisonwi/job_bulletin.cfm?JobID=2548244

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