

## **Residential Maintenance**

**The Appleton Housing Authority is seeking an experienced Maintenance person to join our successful property management team.**

**Candidates should have a minimum of 3-5 plus years of hands-on experience in apartment maintenance. Essential duties include obtaining contractor bids, routine maintenance repairs, drywall repairs, minor HVAC, electrical, plumbing, carpentry, grounds keeping, snow-plow truck experience, equipment maintenance, and the ability to lift heavy objects & operate a variety of power and manual tools. Must have excellent communication skills, a good attitude, be pro-active, a team player but able to work independently. Maintaining great communication with property managers, tenants and other staff. Proficiency in working with hand held devices (smartphones) and electronic work order systems. Must possess strong motivation to get the job done right.**

**The ideal candidate will have a well rounded and proven knowledge of residential building preventative maintenance practices. Must be computer literate and have a valid driver license with a good driving record. This opportunity is a full time position with a full range of benefits offered and a competitive salary. Send Resume' with references to: D. Dillenberg, c/o Appleton Housing Authority 925 W. Northland Ave. Appleton, WI 54914 or email at [debrad@appletonhousing.org](mailto:debrad@appletonhousing.org) Equal Employment Opportunity**