**CITY OF BELOIT, WISCONSIN**

**Beloit Housing Authority DIRECTOR**

**Beloit, Wisconsin** (36,966) Beloit is seeking a highly professional, experienced candidate to fill a challenging opportunity available with the Beloit Housing Authority. The Director is responsible for assuring that the Beloit Housing Authority (BHA) is operated and controlled in accordance with the Department of Housing and Urban Development (HUD) regulations. This position assures Public Housing and Section 8 tenants are housed in decent, safe, sanitary, and affordable housing. The Director maintains the fiscal sustainability of the Beloit Housing Authority for the purposes of meeting tax credit obligations and assures the future ownership of BHA properties.

Responsibilities include managing residential properties, identifying housing affordability issues and recommending strategies for addressing such issues. Duties include managing housing-related programs including the Public Housing Program, Section 8 Housing Assistance Payment Program, Family Self-Sufficiency Program and Homeownership Voucher Program. The successful candidate will monitor and assure compliance with the rules, regulations, policies and procedures established by Community Development Authority (CDA) Board, HUD, federal, state and local government. This position oversees the BHA daily operations including performance management, records management, budget and statutory compliance and the supervision of the BHA staff. This position requires occasional evening and weekend work.

Qualified individuals will be expected to have:

* A minimum of five (5) years’ experience, including supervisory experience, in an agency or community of comparable complexity.
* A bachelor’s degree or equivalent in the area of public policy or similar field of study. A master’s degree is preferred.
* An approachable, team-oriented leadership style with extensive knowledge of and practice in housing programs and policies and Public Housing Authority (PHA) accounting practices and procedures.
* A Public Housing Executive Management Certification, Housing Choice Voucher Executive Management Certification, Low-Income Tax Credit Specialist Certification, Housing Quality Standards Certification and Uniform Physical Condition Standards Certification are required.
* Candidates will have a creative, problem-solving approach and well developed interpersonal communication skills.
* Candidates will foster a respect for the diversity of Beloit residents and will advocate equity in housing matters.
* An ability to establish and maintain an effective working relationship with staff, elected and appointed officials, government agencies, service and community organizations, private business and the general public.

Starting salary range is $62,000 - $78,000 per year depending on qualifications and experience. Apply online at [www.govhrusa.com/current-positions/recruitment](http://www.govhrusa.com/current-positions/recruitment) with resume, cover letter and contact information for 5 professional references by April 20, 2018 to Kathleen Rush, GovHRUSA. Tel: 847-380-3240 or email: [KRush@GovHRUSA.com](mailto:KRush@GovHRUSA.com). **The City of Beloit is an Equal Opportunity Employer.**

[Click Here to Apply](http://govhrusa.applytojob.com/apply/05qt63G1nX/Beloit-Wisconsin-Beloit-Housing-Authority-Director)