SECURE SYSTEMS & REPORTING
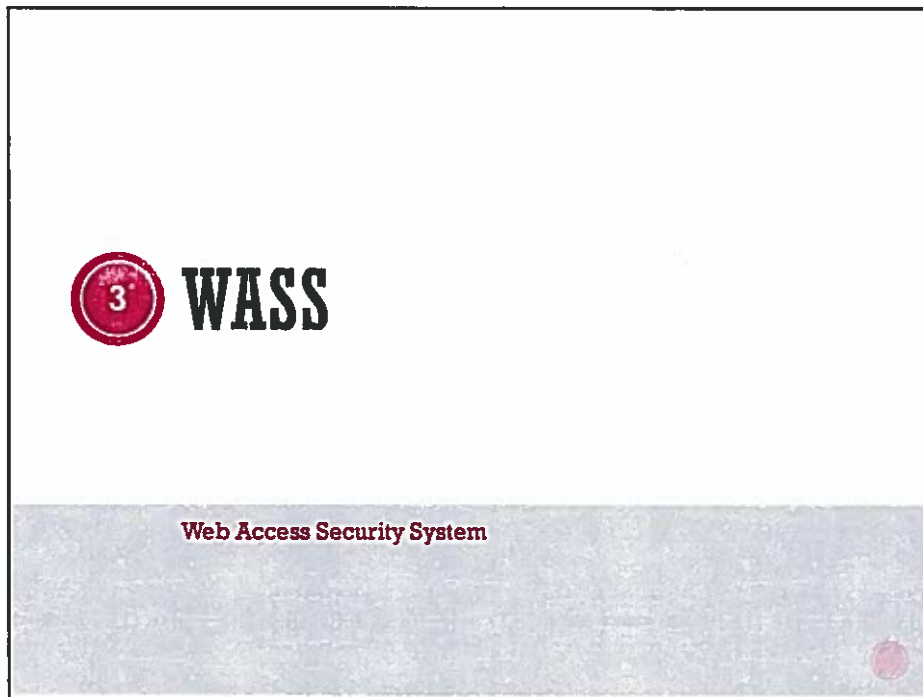
Milwaukee HUD
Office of Public Housing

SECURE SYSTEMS
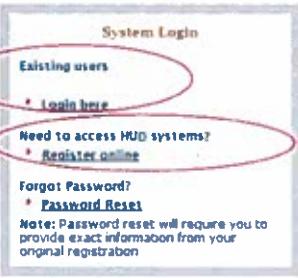
- WASS/REAC/Secure Systems
- IMS/PIC
- EIV
- LOCCS
- SAM
- EPIC
- VMS
- Others (SPEARS, Executive Compensation)

2

WASS

Web Access Security System

WASS REGISTRATION

- PIH-REAC Online Systems
  - https://portal.hud.gov/hudportal/HUD?src=/program_offices/public_indian_housing/reac/online
  - Use the above address to bookmark/favorite the login site (or go to www.hud.gov, RESOURCES, Real Estate Assessment Center)

System Login

Existing users

- Login here

Need to access HUD systems?
- Register online

Forgot Password?
- Password Reset

Note: Password reset will require you to provide exact information from your original registration

WASS REGISTRATION

- User IDs should be generated in 1 to 2 business days emailed to Coordinator or Coordinator can retrieve from WASS User Maintenance
- Coordinator IDs normally take 7 to 10 business days to process and are received by mail (envelope will not identify what it is)
  - FYI Approving Officials for LOCCS will need to register as a Secure Systems Coordinator
- You and your agency Coordinator will need to know the roles and actions that you will need
  - Roles are functional positions that are used to categorize USERS and actions define what rights and privileges USERS can do in terms of one or more systems.
  - Your COORDINATOR assigns the roles and actions to you. These roles and actions will determine what systems you have access to and what privileges you have as a user.
  - If you have trouble or need help, please contact your PIC Coaches (Diana Schultz, Scott Koegler, or Dena Hunt). If we cannot help, we may direct you to the TAC help desk.

5

WASS REGISTRATION

- User IDs should be generated in 1 to 2 business days and are emailed to Coordinator or Coordinator can retrieve from WASS User Maintenance
- Coordinator IDs normally take 7 to 10 business days to process and are received by mail (envelope will not identify what it is)
  - FYI Approving Officials for LOCCS will need to register as a Secure Systems Coordinator
- The WASS registration will ask for the user to create a password. Be sure to keep note of this password as no one but you will have it.
- To reset your WASS password, go back to the PIH REAC Online Systems page and click the "password reset" link.

6

WASS REGISTRATION

- You and your agency Coordinator will need to know the roles and actions that you will need
  - Roles are functional positions that are used to categorize USERS and actions define what rights and privileges USERS can do in terms of one or more systems.
  - Your COORDINATOR assigns the roles and actions to you. These roles and actions will determine what systems you have access to and what privileges you have as a user.

- Roles that may be assigned are:
  - PASS: Physical Assessment Subsystem
  - MASS: Management Assessment Subsystem
  - FASS: Financial Assessment Subsystem
  - VMS: Voucher Management Subsystem
  - Enterprise Income Verification
  - LOCCS
  - NASS: Integrated Subsystem
  - PIC: Public and Indian Housing Information Center

PIC ACCESS

- PIC must be assigned and set up by Coordinator (and PIC Security Administrator) before EIV access can be granted
- Log into WASS/Secure Systems
- Click on User Maintenance under System Administration
- Find the User and click on User ID
- Select Maintain User Profile-Roles from drop down
- Check the box for PIC-PIC Generic and Assign Roles
- Click on PHA Assignment Maintenance
- Enter the User ID, select Assign PHA, enter PHA ID, click submit
- Select/highlight the Role and the PHA and click submit
- Set up as New User in PIC system

PIC ACCESS

- If you login into WASS successfully with your M Number, but when you click the PIC link and get the error message, "Login failed for WASS User ID:"
  - It means, the WASS user ID has been set up in WASS, but the WASS User ID has not been set up in PIC. Contact your PIC Coach (Diana Schultz, Scott Koegler, or Dena Hunt).

- If you login into WASS with our M Number, but only see PIC "User Profile:"
  - It means, your PIC Security Administrator (some at your PHA) has set up your WASS User ID in the PIC systems, but no PIC roles have been assigned. Please contact your PIC Security Administrator. If you do not know your PIC Security Administrator (or do not have one), please contact your PIC Coach (Diana Schultz, Scott Koegler, or Dena Hunt).
  - If we cannot help, we may direct you to the REAC TAC help desk.

9

(10) IMS/PIC

Inventory Management System/PIH Information Center

IMS/PIC

- PHAs electronically submit information to HUD
- PIC contains all inventory (developments, buildings, units)
- PIC is the main way HUD communicates with PHAs
  - Includes contact information for PHA staff, board, and local officials
- Centralizes Data
- The validity of PIC data is ultimately in the hands of the PHA

11

IMS/PIC MODULES & SUB-MODULES

- PIC Maintenance
  - User Profile
  - Security Administration
- PIH Information
  - SEMAP
- Housing Inventory
  - Housing Agency
  - Development
  - Inventory Removals
- Executive Summary
- Form 50058
  - Submission
  - Viewer
  - Reports
  - Tenant ID Management
- Ad hoc
  - Form 50058 Adhoc Report
  - HA Query Report
- PIC Downloads
  - Building and Unit Data
- MTW

12

PIC SECURITY ADMINISTRATION

- PHA Security Administrator sets up PIC Users
- From PIC Main, select Security Administration
- Click on Add New User on the right hand side of screen
- Select HA User from the drop down, enter other fields, and click Create New User
- All PIC Access/Roles will need to be set up for each User as well

13

PIC HOUSING AGENCY SUBMODULE

- Update the Housing Agency Submodule consistently because HUD sends emails to PHA's based on the contact information in PIC.
- Be sure to input the following PHA information into the submodule and keep it consistently updated.
  - HA physical and mailing addresses
  - HA e-mail addresses
  - HA contact roles and their physical, mailing, and e-mail addresses
  - Phone and fax numbers for all

Housing Authority Details	
HA Code	ZZ999
Common Name	Snedley, OH, Town of
Formal Name:	Town of Snedley Housing Authority
Activity Status	Active
HA Program Type	Combined
HA FY End	10/31
Phone Number:	(555) 980-8890 ext 9
Fax Number	(555) 980-8891
TTY Number	0
Web Page Address	www.snedley.org
Email Address:	exo@snedley.org
Executive Director	Hack Prine
Board Chairperson:	Les Tremayne
Last Modified User	
Last Modified Date	10/31/02

14

PIC FORM 50058 SUBMODULE

Several PIC submodules draw information from other sources. By correcting mistakes at these sources, you can:

- Save yourself from having to backtrack later and fix the problem.
- Learn where common mistakes are being made and prevent them in the future.
- Prevent one mistake from causing problems in multiple areas.

15

PIC FORM 50058 SUBMODULE

- Update the Housing Agency Submodule consistently because HUD sends emails to PHA's based on the contact information in PIC.

- Be sure to input the following PHA information into the submodule and keep it consistently updated.
  - HA physical and mailing addresses
  - HA e-mail addresses
  - HA contact roles and their physical, mailing, and e-mail addresses
  - Phone and fax numbers for all

16

PIC FORM 50058 TROUBLESHOOTING

The Cause of Form-50058 Submission Errors

Submission errors occur when housing authorities (HAs) submit incompatible or incomplete Form-50058 files to PIC.

- Vendor software programs, or their users, often generate these types of files.

Form-50058 Submission Error Categories

PIC separates submission errors into two categories:

- Fatal Errors
- Warning Errors

Number of 50058 accepted (may contain warnings)	92
Number of 50058 rejected without any processing	1
Number of 50058 having fatal errors	39
Total number of fatal errors in transmission	93
Total number of warnings in transmission	7

The summary of an HTML Submission Error Report. This particular submission has 25 fatal errors.

12

PIC FORM 50058 TROUBLESHOOTING

Identifying Files with Form-50058 Submission Errors

You can identify the files that contain Form-50058 submission errors by reviewing the:

- Submission Report
- "Current" Records in the Viewer Submodule
- Detailed Unit Report

Submission Error Report Format	
HTML	HTML representation of the Entire Error report
HTML - WARNING	HTML representation of the Warnings only
HTML - FATAL	HTML representation of the Fatal Errors only
XML	XML representation of the Error report
CSV	Comma Separated Values – can be viewed in MS-Excel
TXT	Text representation of the Error Report
ANALYSIS	Analysis Report on Error Messages

If the Submission Report page displays red text, the submitted file contains fatal errors.

16

9

PIC FORM 50058 TROUBLESHOOTING

Identifying Files with Form-50058 Submission Errors

You can identify the files that contain Form-50058 submission errors by reviewing the:

- Submission Report

- "Current" Records in the Viewer Submodule

- Detailed Unit Report

Submission Error Report Format

HTML	HTML representation of the Entire Error report
HTML_WARNING	HTML representation of the Warnings only
HTML_FATAL	HTML representation of the Fatal Errors only
XML	XML representation of the Error report
CSV	Comma Separated Values - can be viewed in MS-Excel
TXT	Text representation of the Error Report
ANALYSIS	Analysis Report on Error Messages

If the Submission Report page displays red text, the submitted file contains fatal errors.

19

PIC FORM 50058 TROUBLESHOOTING

The following slides cover the MTCS Form HUD 50058 Error Report. Your PHA can find the report in the Submission submodule using the following:

- Go to the Submission submodule

- Select your PHA from the drop-down menu

- Click the report TAB (not report submodule) to see a list of ticket numbers for files submitted to PIC.

- Click on the ticket number to get the report.

- This will take you to the report page.

- Choose HTML to open the report.

- The report will open in a pop-up box.

20

PIC FORM 50058 TROUBLESHOOTING

Two types of errors:

- Fatal errors: This causes the HUD Form 50058 to be rejected by PIC.
- Warning errors: Let's a PHA know that something was done that was flagged by PIC, but the HUD Form 50058 was accepted.

21

PIC FORM 50058 TROUBLESHOOTING

Common Error 1 – A 50058 already exists for this HH.

- Your PHA submits a New Admission/Historical Adjustment and you have already submitted this type of action.
  - Verify in the View submodule that the HH exists in PIC.
  - Search for SSN and then click on it when it comes up.
  - Check the 50058 to see what action it is and when submitted.
  - If tenant exists in PHA database in PIC, PHA does not need to submit another 50058 to create them in PIC.

- Your PHA is trying to correct an existing HH in PIC and they use a Historical Adjustment action code to do this. This will error out.
  - Historical adjustments should not be used for corrections.
  - Historical adjustments are only used to create a HH that does not exist.
  - Historical adjustments are used in place of a New Admission when the HH has been with the PHA more than a year. A New Admission can only be used with an effective date of no more than 12 months old.

22

PIC FORM 50058 TROUBLESHOOTING

Common Error 1 (PH/HCV) – A 50058 already exists for this HH.

- The tenant exists in another PHA.
  - First, verify your PHA has the correct SSN.
  - If the SSN is verified, then check the Viewer submodule.
  - Click the reports tab.
  - Click MTCS query.
  - Key the SSN in and generate the 50058.
  - The report will show what PHA has the tenant and the last action for the tenant.
  - The old PHA must EOP or Port-out the tenant for the your PHA to put the tenant into your system.

23

PIC FORM 50058 TROUBLESHOOTING

Common Error 2 (PH) – Unit needs to be vacant before New Admission/Historical Adjustment can be accepted.

- There is a tenant in the unit according to PIC:
  - Check the Unit detail screen in the Development submodule
  - Check the name and SSN of the tenant in the unit (sometimes the name is correct but the SSN is 1 number off).
  - If this is not the tenant (or correct SSN) that should be there EOP the tenant.
  - Move the new tenant (or tenant with correct SSN) in.
  - If this is the tenant that should be there, do nothing.

24

PIC FORM 50058 TROUBLESHOOTING

Common Error 3 (PH/HCV) – This SSN appears in other HHs.

- The SSN usually is not the HOH, but someone in their HH. Check the submission error report to see which SSN is involved. It is not the SSN in top portion of the error report, but the second portion that describes the error and the field.
  - Note the HOH SSN and the SSN in question on the error report
  - Go to the Tenant ID Management sub-module
  - Click the reports tab and choose the duplicate tenant report
  - Select the PHA involved and generate the report
  - Find the SSN in question on the left hand side
  - You will see the SSN in question listed twice
  - On the right hand side you will see the HOH that the SSN is listed under and the the PHA code that SSN is tied to.
  - If the PHA Code is different, the current PHA needs to work with the other PHA to determine where the SSN in question belongs.
  - One PHA will have to submit a 50058 without the SSN in question. (Both PHAs will receive this error and will not be able to continue until it is resolved.) Once that is done, this should clear the error and allow the other PHA to submit 50058s with that tenant in their HH.
  - If the PHA code is the same, verify the HOH's SSN. This usually means that the HOH is listed twice in the PIC system BUT one of the SSNs is incorrect.
  - EOP the incorrect HOH SSN. This should clear the error.

25

PIC FORM 50058 TROUBLESHOOTING

Common Error 4 (PH) – Building Unit Entrance must be approved before submitting a new admission or historical adjustment

- Your PHA may have the unit number (or unit, building, entrance) combination wrong on the 50058.
  - Go to the Development sub-module and look at the unit list report.
  - Verify the correct unit, building, entrance combination
  - Verify the unit is vacant and not in accepted status
  - Correct the unit number on the 50058 and submit again

26

PIC FORM 50058 TROUBLESHOOTING

Common Error 5 (PH/HCV) – A 50058 with a later effective date is in the PIC system

- Your PHA tries to submit a 50058 with an effective date that is earlier than the last 50058 accepted by PIC. This can happen at any time, but usually happens when a PHA submits 50058s with future effective dates. Say a May 1st date. Then they need to submit a 50058 with an earlier date, say April 15. The 50058 with the April 15 date will reject because of the 50058 with the May 1st date.
  - Go to the Viewer submodule
  - Search and pull up the SSN listed on the 50058
  - Check the Effective Date and current Action
  - Submit a 50058 with a later effective date then the one in the system
  - If the 50058 in the system is incorrect, submit a 50058 with an action code of void to delete the 50058.
  - Then submit a 50058 with the correct information.

27

PIC FORM 50058 TROUBLESHOOTING

Common Error 6 (S8/PH) – No 50058 data for this HOH exists.

- The tenant with that SSN is not currently in the PIC system and a 50058 with an action code other than New Admission, Historical Adjustment or Port-in is submitted. (An example is an annual re-exam or interim re-exam).
  - Verify the SSN on the 50058 is correct
  - If it is, search in the Viewer sub-module for the name of the tenant in question to see if the tenant is in PIC with an incorrect SSN
  - If this is the case, verify which SSN is correct.
  - If the SSN in the system is correct, you must update your software
  - If the SSN in PIC is incorrect, EOP it.
  - Then you need to submit a 50058 with the action code New admission, Historical Adjustment or Port-in to create the HH in PIC.
  - Submit the reexam or interim, as necessary.

28

PIC SEMAP CERTIFICATION

How to Submit SEMAP:

- Go to the SEMAP submodule
- Click your PHA code. The summary page will load. Click the New Certification link in lower right hand corner.
- Page 1 of the certification will load. Answer the questions.
- Click save before going to page 2. Once you click save, PIC will go to page 2 of the certification.
- Answer the page 2 questions. Click the save button.
- A pop-up box will appear, "Your SEMAP certification is complete. At this time, you may submit the certification by clicking on the Submission tab."
- If the pop-up box does not appear, you have missed a question.
- If you are ready to submit, the ED must submit the certification on the Submission tab.
- On the Submission tab, click submit.

29

PIC SEMAP CERTIFICATION

How to Appeal SEMAP:

- Go to the SEMAP submodule
- Click your PHA code.
- Click the "New Appeal" button about midway down the right side of the page.
- When asked if you really want to appeal to the Field Office, click the OK button.
- On the SEMAP appeal tab, place a checkmark next to the indicator you wish to appeal. Indicate the points, you believe you should have received. When you enter the point value, a pop-up will ask you to enter a comment. Click the save button. Then click the OK button.
- If you are appealing more than one indicator, place a checkmark on the next indicator. Repeat the above bullet point. You will repeat this process for all appealed indicators.
- Once completed, click "Submit Appeal to HA ED" button in the bottom right.
- The ED must go to the Submission tab. Click the Submit button. Click the OK button.

30

PIC HELP

- PIC User Manuals
  - https://www.hud.gov/program_offices/public_indian_housing/systems/pic/userguides

- PIC Job Aids
  - https://www.hud.gov/program_offices/public_indian_housing/systems/pic/ts

- HUD Form 50058 Instruction Manual (see Quick Find link on right side)
  - https://www.hud.gov/program_offices/public_indian_housing/systems/pic

- PIC Coaches
  - Diana Schultz
  - Scott Koegler
  - Dena Hunt

11

---

32 **EIV**

Enterprise Income Verification

EIV SYSTEM

- EIV is an upfront income verification tool designed to allow PHAs to validate tenant reported wages, unemployment, social security income and new hire information during annual and interim reexaminations of income

33

EIV ACCESS

- WASS IDs must be associated with PIC access

- You must have a current and active access in PIC to obtain access in EIV

- All EIV users are required to complete Annual Security Awareness Training

- PHA Executive Director (ED) or designee identifies and authorizes all EIV users and complete the User Access Authorization Form and Rules of Behavior and User Agreement (form HUD-52676)

- PHA ED or designee appoints the User Administrator who is responsible for assigning access to PHA staff

34

EIV ACCESS

- PHAs should have at least two (2) User Administrators for assigning EIV roles and public housing projects (if applicable) to each user ID
  - Unless you are a small PHA with less than 250 units total Public Housing or HCV units
- All request for EIV access must be made electronically within EIV's User Administration Module by the User Administrator
- HUD Field Office (FO) approves and grants PHA staff access to EIV
- PHA submits form HUD-52676 to EIV Coordinator in HUD FO by:
  - Fax
  - Email (encrypted)
  - Mail
- A current and valid Authorization for Release of Information (form HUD-9886) must be on file for each adult in the household

35

EIV CERTIFICATION

- All active EIV Users must be certified semi-annually, April and October
- HUD FO certifies User Administrator
- PHA User Administrator certifies PHA staff.
- EIV will terminate user access and assigned roles if you are not certified by deadline
- If you do not access the HUD Secure Systems within 90 days WASS will automatically terminate your access
  - User should go in at least once every 30 days

36

EIV REPORTS

- Identify tenants whose identity cannot be verified
- Identify tenants who are required to disclose a SSN
- Identify tenants who are deceased
- Identify tenants who may be receiving multiple assistance
- Identify tenants who have started new jobs
- Identify tenants with income discrepancies
- Identify former tenants with a reported debt owed to a PHA and/or adverse EOP status

EIV REPORTS

- Debts Owed to PHAs and Terminations Module
  - PHAs are required to record EOP dates in PIC within 60 days of the EOP effective date. These records are automatically imported into the EIV system nightly, and are automatically deleted if the PHA does not enter a debt owed or other adverse action information within 60 days of the EOP date

EIV REPORTS

- To ensure PHAs are aware of potential subsidy payment errors
- PHAs are required to monitor on a **monthly basis**
  - Deceased Tenants Report
  - Identity Verification Report
  - Immigration Report
- PHAs are required to monitor on a **quarterly basis**
  - Income Discrepancy Report
  - Multiple Subsidy Report
  - New Hire Report

39

EIV RESOURCES

For your convenience, PIH EIV information is available on the web at the below listed URLs. Many of your questions can be answered by viewing information that is posted on the HUD web pages. Bookmark these pages:

- **Overview of Upfront Income Verification (UIV) Technique:**
  - http://www.hud.gov/offices/pih/programs/ph/rhiip/uiv.cfm
- **Training and Technical Assistance (including webcast training materials):**
  - http://www.hud.gov/offices/pih/programs/ph/rhiip/training.cfm
- **EIV System, Access Authorization Form, and User Manuals:**
  - http://www.hud.gov/offices/pih/programs/ph/rhiip/uivsystem.cfm
- **PIH EIV Webcasts Archives:**
  - http://portal.hud.gov/hudportal/HUD?src=/press/multimedia.
- **Follow the videos/archived webcasts link.**
  - Report Fraud, Waste & Abuse to HUD OIG:
    - http://www.hud.gov/offices/pih/programs/ph/rhiip/uivreporting.cfm
- **PIH Notices:**
  - http://www.hud.gov/offices/pih/publications/notices/

40

41 LOCCS

Line of Credit Control System

LOCCS

- eLOCCS is the electronic Line of Credit Control System that is HUD's primary grant disbursement system
  - Capital Fund
  - Operating Subsidy
  - Other Competitive/Formula Grants like ROSS, FSS, etc.
- A PHA's HUD "Bank Account"Obligated/Expenditure
- Ensure that LOCCS access is secure
- HUD recommends at least two PHA staff have the ability to draw down funds
- Board Chairpersons usually act as the Approving Official, but must be someone who has responsibility to manage users in LOCCS
- Approving Official must register in Secure Systems/WASS as a Coordinator
- Maintain access to LOCCS so that your funds aren't interrupted
- If a staff person with LOCCS access leaves the PHA or is no longer responsible for drawing down funds, immediately request termination of their access
- Access is gained/terminated/revised using Form HUD-27054

LOCCS - NAVIGATION

- Click Queries, Grant Portfolio (CFP) to see all grant information.

LOCCS — ENTER A VOUCHER

- From main page click "Payment Voucher Entry"

LOCCS — OBLIGATIONS/EXPENDITURES

- From main page click "Obligated/Expenditures"
  - This is required for CFP grants. If you can't drawdown, this is probably why.

hud eLOCCS

(HA Name)
Obligated/Expenditure Status

Menu Auth
Log Off Return

Menu → Oblig/Exp Status

If a Reporting Period date is a hyperlink (underlined), then clicking the date will allow you to update obligated/expenditure for that period. If there are multiple unreported periods, the earliest period must be reported 1st.

✔ Provided   🕲 Past Due

Grant Number	Obligation End	Reporting Period	Due	LOCCS Authorized	Cumulative PHA Obligated		LOCCS Disbursed	Cumulative PHA Expended	
Capital Fund Program (CFP)									
XX43P000501-00	09-30-2002	11-30-2002	12-06-2002	$1,493,022.00	-	-	$1,204,357.45	-	-
XX43P000501-01	09-30-2003	10-31-2002 🕲	11-07-2002	$1,523,514.00	-	-	$94,739.97	-	-
		11-30-2002	12-06-2002	$1,523,514.00	-	-	$94,739.97	-	-
XX43P000501-02	07-10-2004	11-30-2002 ✔	12-06-2002	$1,490,800.00	$1,311,000.00 87%		$45,000.00	$0.00	0%

45

LOCCS — TIPS AND HELP

- eLOCCS – Getting Started Guide
  - https://www.hud.gov/sites/documents/ELOCCSGUIDE.PDF
- Access Authorization Form (HUD 27054)
  - https://www.hud.gov/sites/documents/27054E.PDF
- Approving Official
  - Certifies users twice a year
- Changing the Approving Official
- Password Reset
  - LOCCS Security
- Approving Official (usually board chair) should log in at least once a month to avoid being locked out of their account. Remedying a locked account takes far longer than simply logging in every 30 days.
  - Access is locked after 45 days of no activity

46

47 SAM

System for Award Management

SAM

- www.sam.gov
- SAM (System for Award Management) collects, validates, stores, and disseminates data in support of agency missions, including federal agency contract and assistance awards, and the electronic payment process.
- http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/grants/samusers
- PHAs must update SAM annually
  - HUD will suspend access to Capital Funds, Emergency and Safety Grants, etc. without current SAM registration.

DUNS NUMBER

- Dun & Bradstreet (D&B) provides a D-U-N-S Number, a unique nine digit identification number, for each physical location of your business.
- Required for PHAs
- D-U-N-S Number assignment is FREE for all businesses required to register with the US Federal government for contracts or grants.
- http://fedgov.dnb.com/webform
- **BEWARE** of DUNS/SAM.GOV scams requiring you to pay to renew/extend your DUNS number

---

EPIC

Energy and Performance Information Center

EPIC

- The Energy and Performance Information Center (EPIC) is a program designed to:
  - Collect summary CFP grant activity and energy efficiency measures (EEMs) and
  - Automate submission of CFP Action Plans and Budgets
- PHAs are required to report EEMs on an annual basis on all open Formula and DDTF (formerly RHF) grants.
- PHAs will now be required to submit all CFP 5-Year Action Plans and Budgets (Annual Statements) within EPIC.
- EPIC can be found at: http://portal.hud.gov/app_epic.
- After your WASS ID and password have been set, please send an email to LaVerne.Butler@hud.gov to request access to EPIC. In your email request, include your M number, your PHA code, your full name, your office telephone number, and your FO contact.

(51)

---

(52) # VMS

Voucher Management System

VMS

- Voucher Management System
- Supports the information management needs of the HCV management functions performed by the Financial Management Center (FMC) and the Financial Management Division (FMD) of the Office of Public and Indian Housing and the Real Estate Management Center (REAC).
- This system's primary purpose is to provide a central system to monitor and manage the PHAs use of vouchers.
- The VMS collects PHA data that enables HUD to fund, obligate, and disburse funding in a timely manner, based on actual PHA use.
- Incorrect VMS data may lead to incorrect future funding levels.
- VMS User Manual
  - https://www.hud.gov/sites/documents/INSTRUCTIONS.PDF

53

---

54 **OTHER SYSTEMS**

OTHER SYSTEMS

- SPEARS
  - Section 3 reporting
- FASPHA
  - Financial assessment Subsystem - PHA
- Executive Compensation
  - Requires PID in FASPHA
- Physical Inspections
  - NASS – Integrated Assessment Subsystem
  - PASS – Physical Assessment Subsystem

55

OTHER SYSTEM ACCESS

- Assign Actions first, if applicable
- Assign Roles second
- PHA Assignment Maintenance for each Role

56

57 SYSTEMS DEMONSTRATION

58 QUESTIONS?

PIC Coach=Dee Schultz, Scott Koegler and Dena Hunt

EIV Coordinator=La Verne Butler

EIV Coordinators IN TRAINING=Dena Hunt and Sally Czarnecki