**Rental Assistance Demonstration Program (RAD)**

# Integrated Pest Management Inspection Report

***(Date)***

Project Name:

FHA Number:

Section 8 Expiration Date:

Dear (***Property Owner***):

At the meeting held on \_\_\_\_\_\_ of 20\_\_, we provided the (# of Units) units with Integrated Pest Management (IPM) materials and information to assist in gathering data for the property’s IPM review. Below is a report of our glue trap findings, comments, and infestation status (high, moderate, low, none). (Lengthen the table as needed to reflect all units, whether glue traps were returned to IPM inspector or not. Include results from common areas monitored such as laundry, interior trash handling, and storage areas.)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Unit** | **Visually Inspected** | **# Traps Collected** | **Kitchen Trap Count** | **Bathroom Trap Count** | **Maintenance Issues** | **Housekeeping Issues** | **Other Comments** | **Status (H, M, L, N)** |
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After analyzing the findings of the glue traps, we conducted a visual inspection of **( ) units (see attached photos)** and have concluded that the glue trap findings (**do / do not)** reflect the current state of infestation in the units and property.

(IF APPLICABLE) Because of the severity of the infestation found during the visible inspection of the ( ) units, we determined that a more extensive visual inspection of the property was required. We inspected ( ) units, in addition to the ( ) units and have determined the following:

The Green Retrofit Physical Condition Assessment scope of work, at Part 3.2.D.ii requires a “. . . detailed narrative describing the property’s pest infestation, if any, and a corrective course of action for each infestation, and if needed, specific actions for serious infestations within individual units.” **(IPM Inspector – add comments below)**

In addition to the inspection of the units, we inspected the interior and exterior areas of the property for evidence of infestations in the trash disposal areas, laundry facilities, storage areas and any other common area where water and/or food storage is present. Additionally, we inspected all areas where the envelope has been penetrated and all points of ingress/egress for any entry points for pests. Below are our findings for these areas, with a status (high, moderate, low, none) noted, and comments for corrective measures, both immediate and long-term. (Lengthen the table as needed to reflect all areas inspected)

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| **Area** | **Comments** | **Status** |
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Based on the above findings, interviews with the property managers, maintenance staff, and tenants, and the review of all documentation made available to us regarding past Pest Control effort we conclude the following course of action is required: (The RPCA Scope of Work requires, at Part 3.2.D.iv, “[the report details]… an immediate course of action, which identifies and estimates the cost of the measures required to address the pest infestations for each identified group (see prior paragraph) and an continuing course of action for using IPM principles at the property”). **(IPM Inspector - add detailed comments below for the units and the common areas including the recommendations from Exhibit 2)**

Sincerely,

***(Name of IPM Contractor)***

***Member of (QualityPro Green, EcoWise, GreenShield, or other certification program accepted by HUD in its sole discretion)***